

LeRoy Fire **District**

Established 1998

14482

4 Clay Street
LeRoy, New York

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May 04, 2025

Minutes of April 22, 2025 Meeting of the LeRoy Fire District Tuesday, April 22, 2025

MEETING CALLED TO ORDER: at 7:00 PM by Chairman William R. Wood, III.

PLEDGE OF ALLEGIANCE: Mr. Wood led the Group in the pledge of allegiance to the flag of the United States of America.

PRESENT: In addition to Mr. Wood, the following people were present: Michael P. Sullivan, Richard A. Bater, James Davis, Treasurer Stephanie Call, Chief Craig Johnson, 1st Asst. Chief Joshua Pfendler, 2nd Assistant Chief Jared Chick and Secretary Gerald Diskin.

ABSENT: Commissioner Miller.

GUESTS: Mr. Raymond S. DiRaddo, Esq. Fire District Attorney, Lt. Fay Fuerch;

Mr. Wood opened the meeting by welcoming Mr. DiRaddo and directed attention to items that the Board had determined to be of interest to be discussed with the attorney:

Creation of "clerk" position: within the Department/District to address increasing workload of record keeping, report submission, day to day record maintenance and retention;

Mr. DiRaddo suggested:

- Develop the job slowly adding various functions to "build" the job;
- Depending on progress consider one or two individuals;
- Consider someone not related to the fire service (I.e. not an active firefighter who may find conflict between administrative vs. clerical responsibilities);
- Contact Civil Service: The "position is of a "clerical" nature, non-competitive -payment has to be certified by Civil Service;
- "Broad-based" information as to description;
- Begin with 25 hours per week, avg. 5 hours Monday thru Friday;

- Payroll w/FICA, consider days off, no medical benefits;
- In selecting individual consider;
- Willingness to do the job,
- Willingness to learn the job (develop the position);
- Dedication ('self-starter')
- Do not recommend spouse of current staff-

Board preparations in anticipation of replacement Ladder 65 arrival - spring 2026:

- Committee trip in July consisting of Chief Johnson, 1st Asst. Chief Pfendler, Commission Chairman Wood and others to review engineering drawings and build update.
- Concerns regarding potential cost increases;
- -Review Public Referendum as to amount authorized to spend. If there is a potential for cost exceedance of authored limit will need to seek counsel's direction; How much? Is there a provision in the referendum to address overruns?
- Authorized to purchase truck: \$1,726,237.00
- Balance from current Capital Reserve: \$ 800,000.00
\$ 926,327.00
- Have secured loan in the amount of \$940,000.00 from USDA-Rural Development;
- Budget preparation 2026: Must consider increase in Capital Reserve.
- Contact Bond Counsel-determine what is the bond rate
- Ray feels that there will be an increase in the cost of the truck based on several factors-
- Balance from current Capital Reserve: \$800,000.00:

EXECUTIVE SESSION:

Mr. Wood asked for Motion to go into Executive Session. Motion by Mr. Bater; Seconded by Mr. Sullivan to go into Execution Session at 8:05 PM. No personnel decisions were made nor vote conducted during this session.

Out of Executive /session at 8:16 PM.

Note: Mr. DiRaddo left the Meeting at 0825 PM.

REPORT FROM LIAISON TOWN BOARD: No report.

MINUTES:

Minutes of the April 08, 2025 Meeting were submitted electronically prior to tonight's meeting. Motion by Mr. Sullivan to accept the Minutes as submitted; Seconded by Mr. Bater. CARRIED.

Vote: Chairman Wood Yea
Mr. Sullivan Yea
Mr. Bater Yea
Mr. Davis Yea

TREASURER'S REPORT: S. Call

A 200 Cash Checking: \$

A 201 Cash Savings: \$

NYCLASS Cap Reserve A&E: \$ 1,317,760.03
NYCLASS Cap Reserve REP: \$77,102.07

NYCLASS Cap Reserve REPAIRS: \$20,312.08
NYCLASS MMS ("B&G") \$50,971.67
TOTAL: \$2,259,238.93

Treasurer Call reported the district is in receipt of payment from the AFG Diesel Fume Abatement Grant in the amount of \$49,123.80;

Status of Ranzenhofer Grant still uncertain: awarded not funded;

Motion to accept the Treasurer's Report offered by Mr. Sullivan; Seconded by Mr. Bater
CARRIED.

Vote: Chairman Wood Yea
Mr. Sullivan Yea
Mr. Bater Yea
Mr. Davis Yea

WARRANT: \$5,822.37

Outstanding bills, having been audited by the Board of Fire Commissioners prior to, and during the meeting. Mr. Sullivan made a motion to pay all outstanding bills in the amount of \$5,822.37. Seconded by Mr. Bater.

Vote: Chairman Wood Yea
Mr. Sullivan Yea
Mr. Bater Yea
Mr. Davis Yea

FIRE CHIEF'S REPORT:

Chief Johnson reported:

House fire on Monday, April 21, 2025 at 7 Union Street was well managed, five mutual aid companies in assistance; daytime manpower continues to be an issue;

- Discussion as to the amount of detail relating to cause of fire and area(s) of origin released to the on-site press; also discussed was the access to the property, in particular media photos of the interior damage to the structure. Concern is that if fire was determined to be a crime scene (?) contamination and disturbance of evidence might have been compromised. An opportunity to prepare and deliver a joint message might be proposed.

COMMUNICATIONS:

Renewal of copier contact reviewed-and approved. Secretary asked if the FAX transmittal capability could be added. FAX is still a requirement to submit new personnel for background check with Sheriff's Department.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Proposal to re-paint the apparatus room walls from the entire south wall along with the southwest corner to the mezzanine received from Kanaley Painting in the amount of \$3,500.00.

After discussion, painting to be completed by end of July. Motion to accept proposal made by Mr. Sullivan; Seconded by Mr. Bater. CARRIED.

Vote: Chairman Wood	Yea
Mr. Sullivan	Yea
Mr. Bater	Yea
Mr. Davis	Yea

COMMISSIONER'S COMMENTS: Included in Minutes;

ADJOURNMENT: Motion to adjourn made by Mr. Sullivan; Seconded by Mr. Bater. Carried at 9:00 PM.

Vote: Chairman Wood	Yea
Mr. Sullivan	Yea
Mr. Bater	Yea
Mr. Davis	Yea

Respectfully submitted,

Gerald J. Diskin
Fire District Secretary